



UTI FOUNDATION

## **Stephen V. Norris Emergency Housing Grant for Marine Mechanics Institute Students**

### ***Information Sheet***

Steve Norris was an instructor at the Marine Mechanics Institute campus in Orlando Florida. A 30-year veteran of the marine industry, Steve was dedicated to helping as many students as possible achieve their dream of becoming a marine technician. To honor Steve's memory, his love of teaching and to create a permanent tribute in his name, his friends and family have made memorial donations to the Stephen V. Norris Emergency Housing Grant for Marine Mechanics Institute Students, Orlando, FL.

#### **Purpose:**

The purpose of the fund is to provide additional resources to those students who are struggling to overcome an emergency situation that occurred while attending the Marine Mechanics Institute campus in Orlando Florida. Specifically, an emergency situation which affects their ability to pay their housing costs which could jeopardize their ability to stay in school. The award can be used to provide emergency housing assistance with expenses such as rent/mortgage, utilities, facility repairs, etc.

#### **Selection Process:**

Selection of award recipients will be made by the UTI Foundation.

#### **Award Amount:**

The award will consist of a cash grant. The number of awards made annually and the amount of each award will be determined by reviewing the emergency request against the available funds.

#### **Award Criteria:**

- A student in good standing currently attending the Marine Mechanics Institute campus in Orlando, FL.
- A demonstrated emergency housing-related financial need as described in the application form.
- Nomination by a Marine Mechanics Institute campus representative stating the problem and the requested amount.
- Documentation/receipts to support the emergency claim and financial need – can be sent later to expedite assistance.

#### **Additional Information:**

- A bank money order in the student's name will be sent via overnight mail to the financial aid office at the campus.
- Every attempt will be made to process the request within 48 hours.
- The student's social security number is necessary to expedite payment



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***Application Form***

Name of Student: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Student's Social Security Number: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Start Date: \_\_\_\_\_ Amount Requested \_\_\_\_\_

Description of housing-related emergency need (attach documentation):

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Name of Marine Mechanics Institute campus representative making the request on your behalf:

\_\_\_\_\_

Telephone Number and email: \_\_\_\_\_

**Submit completed application form and supporting documentation to:**

Fax to: 623-445-0986 or 623-445-9501, Attn: UTI Foundation

Mail to: UTI Foundation, 20410 N. 19th Ave., Suite 200, Phoenix, AZ 85027